

Crafton Hills College

Academic Senate Agenda & Minutes

Date: May 1, 2013

Time: 3:00 – 4:45 p.m.

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR
- The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

Career Ed & Human Dvlpmt

TL Brink
 Ken Bryson
 Jim Holbrook
 JoAnn Jones
 Meridyth McLaren
 Diane Pfahler

Math, Eng & Instr. Suprt

Kathleen Gibson
 Catherine Hendrickson
 Dean Papas
 Scott Rippy
 Laura Walker - Adjunct
 Gary Williams
 Sherri Wilson

Arts and Sciences

Denise Allen-Hoyt
 Breanna Andrews
 Robert Brown
 Steve Hellerman
 Richard Hughes
 Jessica McCambly
 Mark McConnell - Sabt
 Julie McKee
 Bob O'Toole
 Snezana Petrovic -PL

Student Services

Debbie Bogh
 Judy Giacona
 Damaris Matthews
 Mariana Moreno
 Kim McCormick

Guests: Modesto Razo, Matthew Rodney, ?,?

TOPIC	DISCUSSION	FURTHER ACTION
Call Meeting To Order		
Administrative Report (20 min)	President Cheryl Marshall reported. <ol style="list-style-type: none"> 1. Fall schedule will be available in June. Eliminating the extensive printed schedules. Will have a condensed, printed version available in limited quantities and will have a pdf that can be printed if wanted/needed. 2. Hiring committees for faculty positions have been formed. 3. VPI of instruction has closed. Sounds like there are a number of applicants. 	
Treasurer's Report (1 st mtg of month) (2 min) McKee	Balance of \$2205.78 – Have spent a little less than \$800 on the classified luncheon	
CTA Report (5 min) McLaren	CTA - CCA conference, picnic	
Classified Senate Report (3 min) Mealey		

<p>Student Senate Report (3 min) Razo</p>	<p>Student Senate – doing an ASB card event. Cram nights – next Monday and Tuesday 3-8 pm. Encourage faculty to come for part to help students study. Reps attended the General assembly meeting. Next Wednesday Faculty and Staff Appreciation luncheon – all invited May 8th noon – 1.</p>	
<p>AS President's Report (10 min) Allen A. End of year staff celebration (Thurs May 23rd – after graduation \$10) B. Budget committee report (2nd meeting (as needed)</p>	<p>A. End of the Year celebration – tickets on sale</p>	<p>Add issue of class size/caps to a future AS agenda.</p>
<p>Approval of Minutes 4/17/13 & 4/24/13 (3 min) Allen</p>	<p>Motion: To approve the minutes Bryon, Hughes, MSC <i>Discussion:</i> None</p>	
<p>Committee Reports 1st meeting of the month: A. District Assembly (Kim McCormick) B. Chairs (Julie McKee) C. Honors Steering (TL Brink) 2nd Meeting of the month: D. Curriculum (Hendrickson) a. List of transfer degrees E. Ed Policy (Hughes) F. ETC (McLaren)</p>	<p>A. None B. Discussion of growth plan continues C. None</p>	
<p>Old Business A. Student Success Initiative – report from SS committee. – (S.Wilson)</p>	<p>A. Forwarded a suggested adjustment to priority registration. Priorities will not be put right away. Maybe Fall 15 for implementation. BSI may be able to help pay if additional manpower is needed to enter the new priorities.</p> <p>Questions about giving priority to students with lesser units. Not based on units but rather percentage of units completed towards a degree. BSI retreat was success – encourage output from others. Beginning to put information together to begin the process.</p>	
<p>New Business (20 min) A. Election of officers B. Resolution on Collegial Consultation (First Reading) C. Planning and Program Review Cycle D. 4.0 scholars E. Committees and committee sign up forms for 2013-2014 F. 2012-2013 Curriculum revision list G. CHC AS Plenary topics H. ILOs and General Education SLOs</p>	<p>A. Motion: To add Diane Pfahler as a senate member (Brink, Jones, MSC) <i>Discussion:</i> none Election of officers: Motion: Denise Allen for president (McLaren, Brink, MSC) <i>Discussion:</i> none Motion: Jessica McCambly for VP (Williams, Rippy, MSC) <i>Discussion:</i> None Motion: Meridyth McLaren for Secretary (Hellerman, McKee, MSC) <i>Discussion:</i> None Motion: Julie McKee for treasurer (Brink, Jones, MSC) <i>Discussion:</i> None Motion: Robert Brown for historian (Hendrickson, McCambly, MSC) <i>Discussion:</i> None</p>	

	<p>B. Motion: Move resolution discussion to end of agenda (Jones, Rippy, MSC) <i>Discussion:</i> None A review of the recommended amendments. Motion: To approve for first reading (Wilson, Jones, MSC) <i>Discussion:</i> none Resolution was read. Motion: The accept the first whereas as amended (Hellerman, Jones, MSC) <i>Discussion:</i> none Motion: to accept Whereas 2 and 3 as amended (McKee, Hellerman, MSC) <i>Discussion:</i> Suggestion to add a whereas about the 2%? Want to focus on Crafton’s needs, not Valley Motion: To accept Wheras 4 (Bryson, McCambly, MSC) <i>Discussion:</i> none Motion: to approve 5 & 6 (McCambly, McKee, MSC) <i>Discussion</i> – is 10,000 the number of bodies or the number of FTEs? Will get this clarified before the second reading. Probably FTE’s . Suggestion to change wording to “will enable us to serve up to” if it is students. Changed to at least Motion: to consider the second set of whereas (Williams, Rippy, MSC) <i>Discussion:</i> none</p> <p>C. Will move to a 4 year cycle to allow units more time to gather and analyze data and to lessen the yearly workload for the committee.</p> <p>D. 10 potential 4.0 scholars. Will add names to next agenda Motion: To give \$150 per 4.0 providing there are no outstanding monetary commitments. (Williams, Jones, withdrawn) <i>Discussion:</i> what do we have coming up that we have to pay for? Motion: To allocate \$1500 to be distributed to 4.0 scholarships, not to exceed \$200 per person, (Williams, Hendrickson, MSC) <i>Discussion:</i> None</p> <p>E. Forms will be coming out. Reminder to do the online component as well, after the fall schedule is populated.</p> <p>F. Course/Curriculum revisions were read</p> <p>G. Request for topics for our fall plenary session – the Thursday before our back to school day</p> <p>H. Postponed until next meeting.</p>	<p>Add 4.0 names to next agenda</p>
<p>Future Agenda items/issues</p>	<ul style="list-style-type: none"> • Adult Ed • Fall Student/Parent Event • Improved Wi-Fi • Equitable distribution of shared governance • Completion of tasks and progress on goals from Aug plenary sessions – specifically curriculum 	

Announcements	Employer coming on campus, please announce to students. Print Jam is next Wed and Thursday on the quad. Original artwork can be silkscreened onto a garment (must bring your own clothing).	
Statements from the public	None	
Adjourn	Meeting adjourned at 4:35 pm.	
<p style="text-align: center;">Mission Statement</p> <p>To advance the education and success of students in a quality learning environment.</p>	<p style="text-align: center;">Vision Statement</p> <p>To be the premier community college for public safety and health services careers and transfer preparation.</p>	<p style="text-align: center;">Institutional Values</p> <p>creativity, inclusiveness, excellence, and learning-centeredness.</p>